

Govt. P. G. Nehru College, Jhajjar

Department of Geography Progress Report on Academic and Administrative Audit

Session 2023-24

With reference to meeting held on 20.04.2024 at Principal Office regarding on Academic and Administrative Audit, following is the progress report.

1. A meeting of all teachers (Regular/Extension) of Geography Department was held on 20.04.2024 regarding preparation of necessary record required for upcoming Academic Audit.

2. Students Details of Geography Department

Sr No	Class	Male	Female	Total
1	BA 1st	97	47	144
2	BA 2 nd	58	69	127
3	BA 3rd	76	35	111

3. Staff Details of Geography Department

Sr No	Name	Gender	Designation	Mob No
1	Dr. S. K. Pinia	M	Associate Professor	9416229451
2	Dr. Lalit Kumar	M	Associate Professor	9616303380
3	Smt. Sunita Beniwal	F	Assistant Professor	9466848492
4	Sh. Rajmal	M	Extension Lecturer	9812390937

4. Attendance Registers, Results, Lesson Plans, and departmental activities records of academic session 2023-24 were collected from all Regular/ Extension Staff members.

5. There is no requirement to start/ discontinue new/ existing course.
6. Practical of B. A. Pass Course 2nd, 4th, 6th and all reappear classes has been scheduled on 25.04.2024 to 08.05.2024 and their awards will be uploaded on university portal well on time.
7. Following activities were undertaken during session 2023-24 and Activity Register has been updated accordingly.
 - I. Extension Lecture on use of new techniques in Geography on 08-09-2023
 - II. Poster Making Competition on 27-09-2023.
 - III. Slogan Writing Competition on 27-09-2023.
 - IV. Science Exhibition on 16-01-2024
 - V. Students' participation in quiz Competition organized by Herera On 01-03-2024.
 - VI. Talk on Women Empowerment and Gender Discrimination On 22-02-2024.
 - VII. Essay Writing Competition on 12-03-2024
 - VIII. Collage Making on 12-03-2024.
 - IX. Group Discussion on Gender Equalities on 14-03-2024.

Dr. S. K. Punia
Associate Professor
(Head of the Department)